

Mission Statement

Freedom to Discover

Strategic Priorities

A Community Beacon Relevant and Responsive
A Creative and Changing Organization

HAMILTON PUBLIC LIBRARY BOARD

Regular Board Meeting
Wednesday, April 15, 2015
Central Library, Board Room
5:30 p.m. Dinner
6:00 p.m. Meeting

MINUTES

PRESENT: Suzan Fawcett, David Simpson, Nicolas van Velzen,
Wenda Tulloch, George Geczy, Clare Wagner, Jennifer Gautrey,
Mary Ann Leach, Richard Bagdonas, Councillor Partridge,
Councillor Pearson

STAFF: Lisa DuPelle, Karen Anderson, Melanie Southern, Robin Hewitt,
Paul Takala, Susan Kun, Karen Hartog

GUESTS: Carol Wilkinson

Ms Fawcett called the meeting to order at 6:00 p.m.

1. Discussion Period

1.1. Introductions

Susan Kun, Interim Director of Collections, who is replacing Mr. Ciccone on his secondment was welcomed by the Library Board members.

2. Acceptance of the Agenda

MOVED by Mr. van Velzen, seconded by Ms Gautrey,

THAT THE AGENDA BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, March 18, 2015

MOVED by Ms Wagner, seconded by Mr. Bagdonas,

THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, MARCH 18, 2015 BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

4. Presentations

4.1 March Break Update

Ms Barrie provided a presentation on the March Break programs held at the Library.

5. Consent Items

6. Business Arising

6.1 Turner Park Update

MOVED by Ms Gautrey, seconded by Ms Leach,

THAT THIS REPORT ON RECENT TURNER PARK CUSTOMER USAGE BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

6.2 2014 Year End Variance Details

MOVED by Ms Gautrey, seconded by Mr. Geczy,

THAT THE UNAUDITED HAMILTON PUBLIC LIBRARY BUDGET VARIANCE DETAILS FOR COST CATEGORIES FINANCIAL AND MATERIALS AND SUPPLIES, BE RECEIVED.

MOTION CARRIED.

7. Correspondence

No correspondence.

8. Reports

8.1 Chief Librarian's Report

MOVED by Ms Tulloch, seconded by Councillor Partridge,

THAT THE CHIEF LIBRARIAN'S REPORT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

9. New Business

9.1 Quarterly Metrics Report

MOVED by Ms Wagner, seconded by Ms Leach,

THAT THE LIBRARY BOARD RECEIVE THE 2015 1ST QUARTER STATISTICAL REPORT UPDATE FOR INFORMATION.

MOTION CARRIED.

9.2 Dundas Library

MOVED by Mr. van Velzen, seconded by Councillor Pearson,

THAT THE LIBRARY BOARD APPROVES THE ALLOCATION OF \$500,000 FROM LIBRARY RESERVES (LIBRARY MAJOR CAPITAL PROJECTS), \$100,000 FROM AODA OPERATING AND \$75,000 FROM THE SPECIAL GIFTS FUND TO SUPPORT THE COST OF RENOVATIONS TO THE DUNDAS BRANCH.

MOTION CARRIED.

9.3 Customer Code of Conduct

Ms Anderson reported on the changes made to the current Code of Conduct and the direction and message the Library would like to move to with the new Code of Conduct.

Board Members provided feedback and suggested changes to the Code of Conduct presented.

MOVED by Councillor Partridge, seconded by Ms Leach,

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVE THE UPDATED CUSTOMER CODE OF CONDUCT.

MOVED by Ms Leach, seconded by Ms Wagner,

THAT THE LIBRARY BOARD REFER THIS ITEM BACK TO STAFF TO INCLUDE THE EDITS AND UPDATES AND BRING BACK TO THE NEXT MEETING.

MOTION CARRIED.

9.4 Self Check Replacement

MOVED by Councillor Pearson, seconded by Mr. Bagdonas,

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVE AN ADDITIONAL \$390,000.00 BE ADDED TO THE RFID CAPITAL PROJECT FROM RESERVES (106014-COMPUTERS AND SERVERS) TO REPLACE THE SELF CHECK UNITS AT ALL LIBRARY LOCATIONS WITH BIBLIOTHECA SELF CHECK UNITS.

MOTION CARRIED.

9.5 Library Board Tablet Evaluation

MOVED by Ms Tulloch, seconded by Ms Gautrey,

THAT THIS REPORT BE RECEIVED FOR INFORMATION AND COMMENT.

MOTION CARRIED.

10. Private and Confidential

No private and confidential items.

11. Date of Next Meeting

Wednesday, May 20, 2015
Central Library, Board Room, 5th Floor
5:30 p.m. Dinner
6:00 p.m. Meeting

12. Adjournment

MOVED by Councillor Partridge, seconded by Ms Tulloch,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF
WEDNESDAY, APRIL 15, 2015 BE ADJOURNED.**

MOTION CARRIED.

The meeting was adjourned at 8:00 p.m.

Minutes recorded by Karen Hartog