

Mission Statement

Freedom to Discover

Strategic Priorities

*Strengthening Communities Strengthening Individuals
Strengthening Our Organization*

HAMILTON PUBLIC LIBRARY BOARD

**Regular Board Meeting
Wednesday, November 23, 2011
Central Library, Board Room**

5:30 p.m. Dinner
6:00 p.m. Meeting

MINUTES

PRESENT: George Geczy, Jennifer Gautrey, Suzan Fawcett,
Wenda Tulloch, Kathy Baker, Nicolas van Velzen,
David Simpson, Councillor Pearson, Councillor Jackson,
George Nakamura

STAFF: Ken Roberts, Karen Anderson, Paul Takala, Robin Hewitt,
Lisa DuPelle, Robert Plant, Michael Ciccone, Karen Hartog

REGRETS: Richard Bagdonas

GUESTS: Kerry Langford, Burlington Public Library
David Allen, Federation of Public Libraries

Mr. Geczy called the meeting to order at 6:05 p.m.

1. Discussion Period

- 1.1 Ms Anderson introduced and welcomed our newest manager to HPL, Simona Dinu.

- 1.2 OLA early bird conference is coming up soon. Board Members were requested to contact Karen Hartog if interested in attending.
- 1.3 Mr. Roberts reported that three capital budget projects were submitted to the City.
- 1.4 Board Members and staff reported on the successful evening with Margaret Atwood. The event was very well attended.

2. Acceptance of the Agenda

Reverse order of presentations.

MOVED by Councillor Jackson, seconded by Ms Fawcett,

THAT THE AGENDA BE ACCEPTED AS AMENDED.

MOTION CARRIED.

3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, October 19, 2011

MOVED by Councillor Pearson, seconded by Ms Gautrey,

THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD OF WEDNESDAY, OCTOBER 19, 2011 BE ADOPTED AS PRESENTED.

MOTION CARRIED.

4. Presentations

4.1 FOPL Presentation

Ms Langford, Burlington Public Library Board, and David Allen, Federation of Public Libraries, were welcomed to the meeting. Mr. Allen and Ms Langford provided an overview of the benefits of the FOPL membership.

MOVED by Councillor Jackson, seconded by Ms Fawcett

THAT THE PRESENTATION BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

4.2 Presentation on Scandinavian Libraries

Received for information.

5. Consent Items

MOVED by Mr. vanVelzen, seconded by Ms Tulloch,

THAT CONSENT ITEM 5.1, 5.2, AND 5.3 BE APPROVED AS PRESENTED.

MOTION CARRIED.

5.1 Chief Librarian's Report

Received for information.

5.2 2012 Library Board Meeting Dates

That the Hamilton Public Library tentatively schedule its 2012 board meetings on the following dates subject to the confirmation of council meetings for 2012.

- January 18th
- February 22nd (council meeting February 15th)
- March 21st
- April 18th
- May 23rd (council meeting May 16th)
- June 20th
- September 19th
- October 24th (council meeting October 17th)
- November 21st
- December 19th

5.3 Lynden Lease

That the lease between the Hamilton Public Library Board and Rosalind Clayton be renewed for a period of nine months from January 1st, 2012 and expiring on September 30th, 2012 at a monthly rental cost of \$1,080.00 per month with an option to renew for three additional one month terms at the same rate; and

That the chair of the Hamilton Public Library Board be authorized to sign the lease amending agreement on behalf of the library board.

6. Business Arising

6.1 Cash Handling and Fines Report

MOVED by Mr. Simpson, seconded by Ms Baker,

THAT THE ATTACHED CASH HANDLING AND FINES REPORT BE ACCEPTED FOR INFORMATION.

MOTION CARRIED.

7. Correspondence

No correspondence.

8. Reports

No reports.

9. New Business

9.1 2008-2011 Strategic Plan Achievements

MOVED by Ms Baker, seconded by Ms Gautrey,

THAT THE REPORT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

9.2 Strategic Planning Process

Mr. Roberts provided a process for developing a strategic plan for the Hamilton Public Library Board. A special meeting to discuss strategic priorities will be held at the end of January.

9.3 Collections

Received for information.

9.4 Nominating Committee

MOVED by Councillor Pearson seconded by Mr. Simpson,

THAT THE LIBRARY BOARD APPOINT THE FOLLOWING MEMBERS TO THE NOMINATING COMMITTEE: Ms Fawcett, Mr. Geczy, Ms Tulloch and Ms Baker

MOTION CARRIED.

9.5 Budget Variance Report

MOVED by Ms Gautrey, seconded by Mr. Bagdonas,

THAT THE BUDGET VARIANCE REPORT AS AT SEPTEMBER 30, 2011 AND ESTIMATES TO DECEMBER 31, 2011 BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

9.6 FOPL

Mr. Roberts provided an overview of FOPL.

MOVED by Mr. vanVelzen, seconded by Mr. Bagdonas,

THAT THE HAMILTON PUBLIC LIBRARY BOARD DECLINE THE MEMBERSHIP AND REVISIT THE OPTION IN ONE YEAR'S TIME.

MOTION CARRIED.

10. Private and Confidential

No private and confidential items.

11. Date of Next Meeting

Wednesday, December 21, 2011

Central Library, Board Room, 5th Floor

5:00 p.m. Dinner (Holiday Dinner)

6:00 p.m. Meeting

12. Adjournment

MOVED by Councillor Pearson, seconded by Ms Gautrey,

**THAT THE MEETING OF WEDNESDAY, NOVEMBER 23, 2011 BE
ADJOURNED.**

MOTION CARRIED.

The meeting was adjourned at 7:45 p.m.

Minutes recorded by Karen Hartog.