

Mission Statement

Freedom to Discover

Strategic Priorities

*Strengthening Communities Strengthening Individuals
Strengthening Our Organization*

HAMILTON PUBLIC LIBRARY BOARD

**Inaugural and Regular Board Meeting
Wednesday, September 7, 2011
Central Library, Board Room**

5:30 p.m. Dinner
6:00 p.m. Meeting

MINUTES

PRESENT: George Nakamura, George Geczy, Jennifer Gautrey,
Suzan Fawcett, Wenda Tulloch, Rich Bagdonas, Kathy Baker,
Nicolas van Velzen, Councillor Pearson

REGRETS: David Simpson, Councillor Jackson

STAFF: Ken Roberts, Rebecca Raven, Karen Anderson, Paul Takala,
Michael Ciccone, Robin Hewitt, Lisa DuPelle, Robert Plant,
Karen Hartog

Mr. Geczy called the meeting to order at 6:05 p.m.

1. Discussion Period

- 1.1 Ms Gautrey reported that Lawrence Hill will be speaking at an event being held at McMaster University on Saturday, September 10th at 8:00 p.m.
- 1.2 Board Members reported receiving an email from OLA about Library Metrics. Mr. Takala will investigate to obtain additional information

2. Acceptance of the Agenda

MOVED by Ms Gautrey, seconded by Ms Baker,

THAT THE AGENDA BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, June 22, 2011

MOVED by Councillor Pearson, seconded by Mr. Bagdonas,

THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD OF WEDNESDAY, JUNE 22, 2011 BE ADOPTED AS PRESENTED.

MOTION CARRIED.

4. Presentations

No presentations.

5. Consent Items

No consent items.

6. Business Arising

6.1 Central Auditorium Naming Rights

MOVED by Ms Gautrey, seconded by Ms Baker,

THAT ADMINISTRATION BE GIVEN THE DIRECTIVE TO WORK WITH POTENTIAL DONORS TO DETERMINE IF CAPITAL FUNDS SUFFICIENT TO COVER THE COST OF RENOVATING THE CENTRAL LIBRARY AUDITORIUM CAN BE DONATED TO THE LIBRARY BOARD, AND

THAT ADMINISTRATION BE GIVEN THE DIRECTIVE TO OFFER THE POSSIBILITY OF TIME-DURATED NAMING

RIGHTS FOR THE AUDITORIUM, SUBJECT TO BOARD APPROVAL, AS AN ACCEPTABLE CONDITION FOR SUCH A DONATION.

MOTION CARRIED.

6.2 Staff Professional Development Day

MOVED by Ms Baker, seconded by Mr. Bagdonas,

THAT HPL MOVE THE STAFF PROFESSIONAL DEVELOPMENT DAY TO 2012.

THAT THE HAMILTON PUBLIC LIBRARY BOARD AUTHORIZE THE ONE-DAY CLOSURE OF THE SYSTEM ON A DATE TO BE DETERMINED IN 2012 BY MANAGEMENT IN ORDER THAT A STAFF PROFESSIONAL DEVELOPMENT DAY BE HELD.

MOTION CARRIED.

7. Correspondence

No correspondence.

8. Reports

8.1 Chief Librarian's Report

Received for information.

9. New Business

9.1 Tablet Computers for Library Board

Received for information.

MOVED by Ms Fawcett., seconded by Mr. vanVelzen,

THAT STAFF BE DIRECTED TO PUT FORTH A RECOMMENDATION FOR THE NEXT MEETING.

MOTION CARRIED.

9.2 Library in the News – Summer 2011

Received for information.

9.3 Library Materials Vending Machines

MOVED by Ms Gautrey., seconded by Councillor Pearson,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD
AUTHORIZE STAFF TO ENTER INTO DISCUSSIONS WITH
CITY STAFF TO EXPLORE PLACING A LIBRARY
MATERIALS VENDING MACHINE IN THE VALLEY PARK
RECREATION CENTRE.**

**THAT THE HAMILTON PUBLIC LIBRARY BOARD
AUTHORIZE STAFF TO NEGOTIATE PRICING WITH OUR
CURRENT MATERIALS HANDLING VENDOR, MK SORTING
SYSTEMS, FOR THE PURCHASE OF A LIBRARY MATERIALS
VENDING MACHINE.**

**THAT STAFF REPORT BACK TO THE LIBRARY BOARD
WITH A RECOMMENDATION PRIOR TO SIGNING AN
AGREEMENT WITH THE CITY OR ENTERING INTO A
PURCHASING AGREEMENT FOR A VENDING MACHINE.**

MOTION CARRIED.

9.4 Facilities Update

Mr. Roberts provided a facilities update to the Library Board on the Lynden, Kenilworth, Terryberry, Central, Saltfleet and Waterdown projects.

9.5 Audited Financial Statements

Received for information.

9.6 2011 Operating Budget

MOVED by Councillor Pearson, seconded by Ms Gautrey,

THAT THE LIBRARY BOARD RECEIVE THE REPORT FOR INFORMATION.

MOTION CARRIED.

9.7 Board Q&A

Question: Mr. Geczy inquired whether the Library had an emergency plan.

Answer: The Library has a formal pandemic plan that can be used in various scenarios.

10. Private and Confidential

MOVED by Mr. Bagdonas, seconded by Ms Gautrey,

THAT THE LIBRARY BOARD MOVE IN-CAMERA TO DISCUSS SUCCESSION PLANNING.

MOTION CARRIED.

MOVED by Ms Gautrey, seconded by Ms Fawcett,

THAT THE IN-CAMERA SESSION BE ADJOURNED.

MOTION CARRIED.

11. Date of Next Meeting

Wednesday, September 21, 2011
Central Library, Board Room, 5th Floor
5:30 p.m. Dinner
6:00 p.m. Meeting

12. Adjournment

MOVED by Ms Baker, seconded by Ms Fawcett,

**THAT THE MEETING OF WEDNESDAY, SEPTEMBER 7, 2011 BE
ADJOURNED.**

MOTION CARRIED.

The meeting was adjourned at 8:37 p.m.

Minutes recorded by Karen Hartog.